



Timber



Palm Oil



Beef



Soy

Jak wykorzystać NEPCon Sourcing Hub w procesie należytej staranności

Autumn 2017

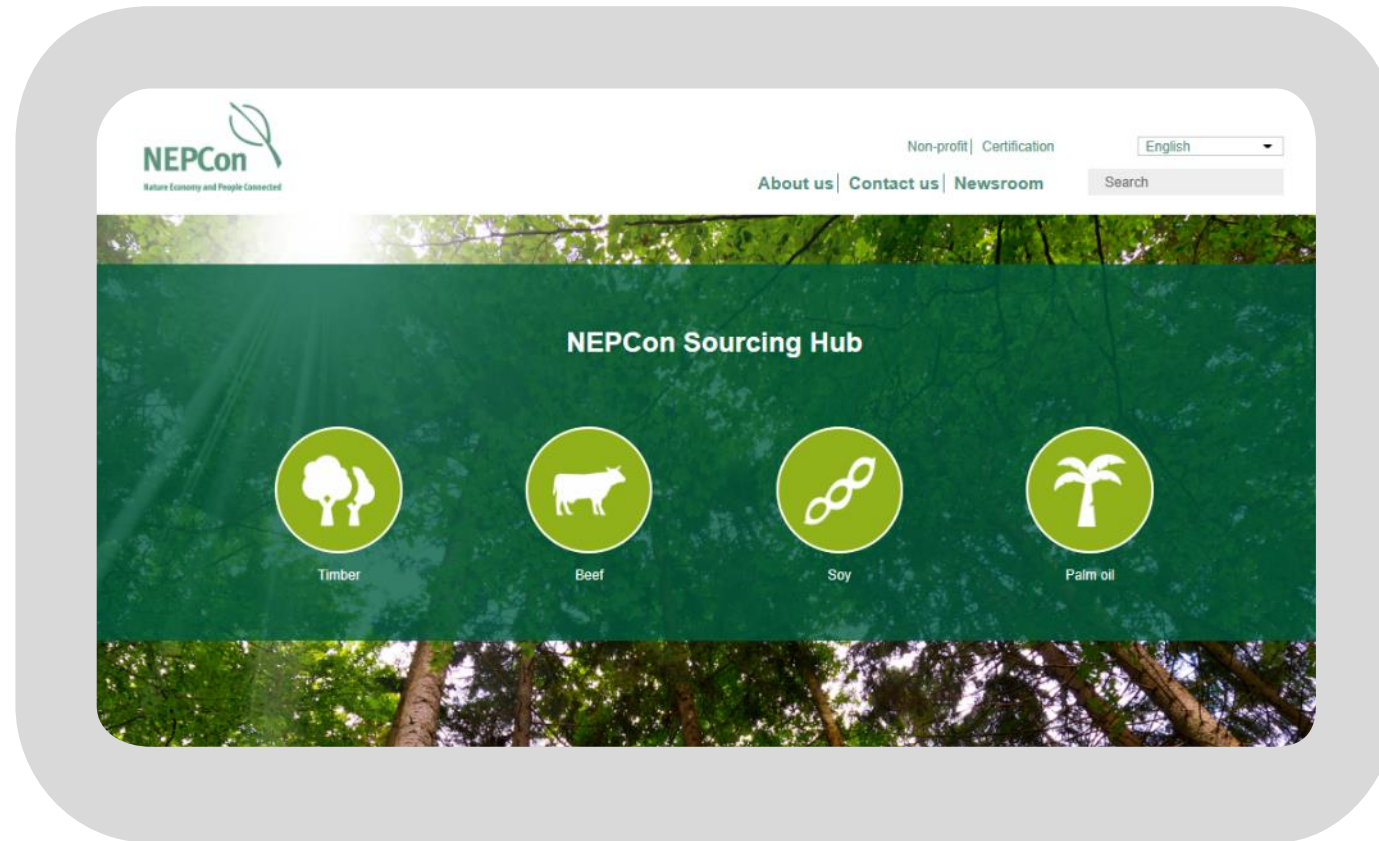


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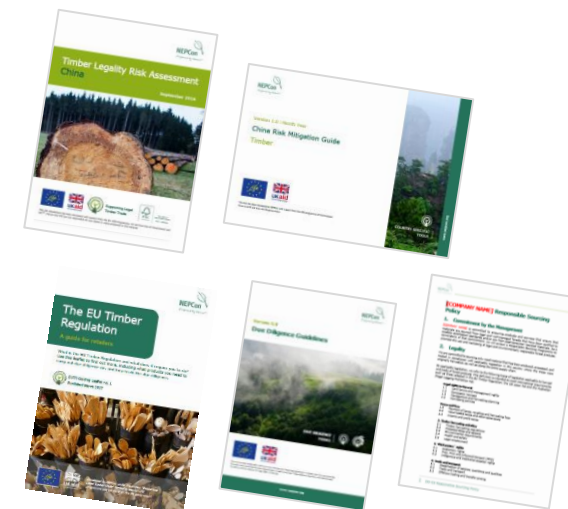
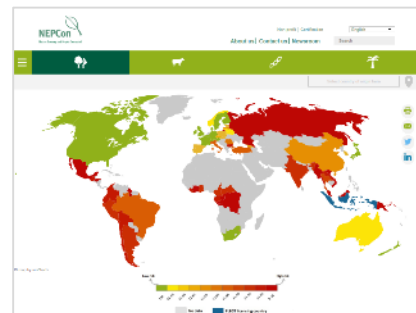
- Oceny ryzyka
- Narzędzia służące do stworzenia systemu należytej staranności
- Narzędzia Sourcing Hub właściwe dla danego kraju
- Inne przewodniki

Uruchomiony w sierpniu 2017... v1.0



www.nepcon.org/sourcinghub

Wszystko co niezbędne do stworzenia systemu należytej staranności dostępne w jednym miejscu



1

WYBIERZ
towar

2

MIEJ DOSTĘP
do mapy przeglądowej
ryzyka związanego z
pozyskiwaniem
+
WYBIERZ
kraj i poznaj szczegóły

3

WYŚWIETL
szczegółowe dane dot.
ryzyka dla danego kraju
(np. ryzyka dot. każdej
produkcji leśnej...)

4

EKSPLORUJ
zestaw wskazówek
dot. danego kraju i
narzędzia należytej
staranności
ograniczające
ryzyko

100+ bezpłatnych narzędzi dot. legalności drewna

Wytyczne dla poszczególnych krajów



Pełne Oceny Legalności Drewna dla 62 krajów



Przegląd praw właściwych dla danego kraju z Listy Obowiązującego Prawodawstwa



Przewodnik ograniczenia ryzyka, pomaga zidentyfikować ryzyko w łańcuchu dostaw i przedstawia wskazówki dot. radzenia sobie z nim



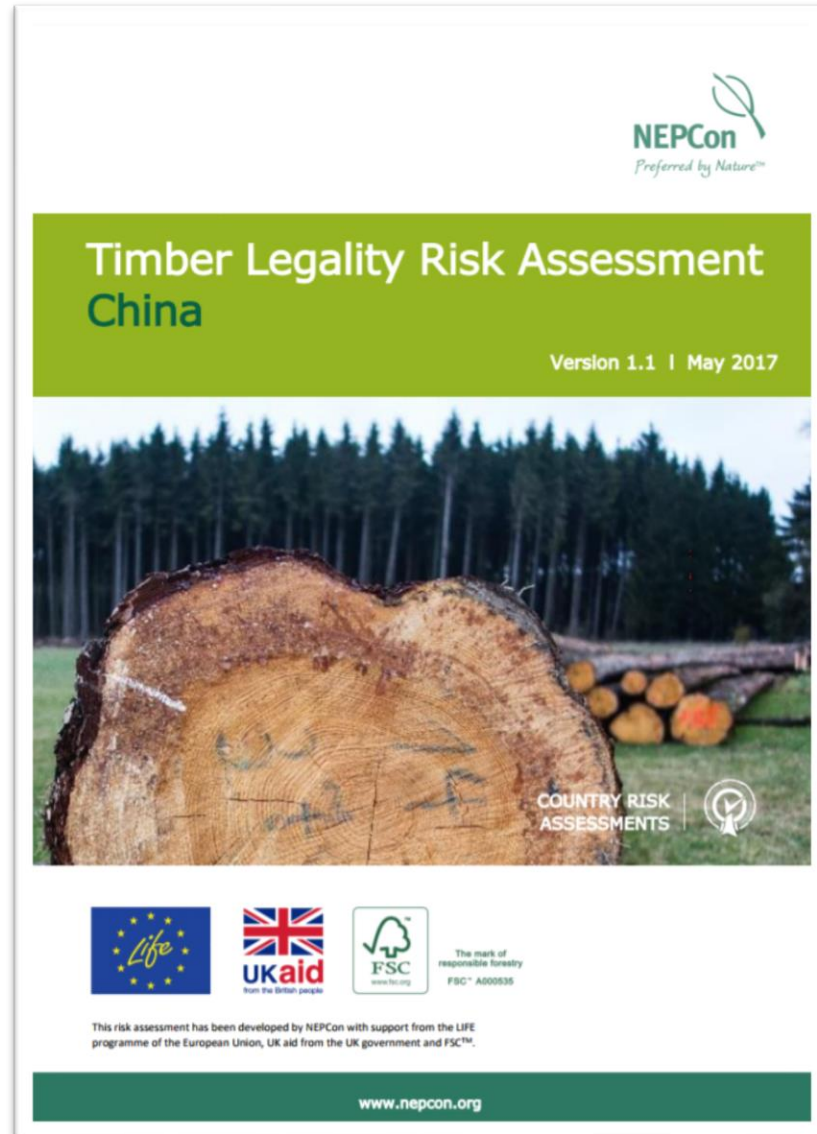
Przewodnik po Dokumentacji pomaga określić jakich dokumentów należy wymagać od dostawców, jak powinny wyglądać i jak zweryfikować ich wiarygodność

Narzędzia należytej staranności



- Listy do Dostawców
- Wytyczne dot. należytej staranności
- Formularz Zarządzania Dostawcami
- Lista kontrolna dot. ryzyka
- Szablon dot. polityki
- Formularz Informacyjny dla Dostawców
- itp.

Oceny ryzyka...



Serce Sourcing Hub

Strona profilowa kraju

Przegląd sektora

Gromadzenie informacji



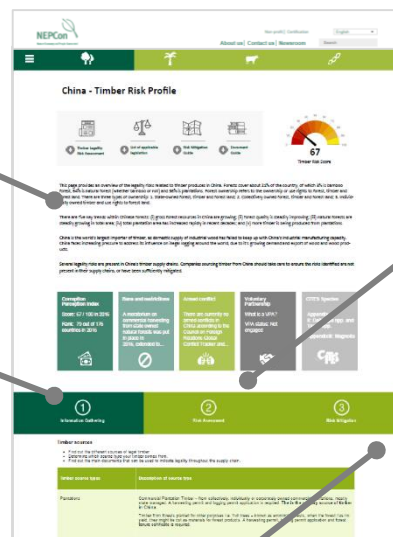
Krajowe typy źródeł sekcja pomaga zidentyfikować legalne źródła drewna w danym kraju



Przegląd ryzykownych gatunków pomaga zredukować ryzyko w łańcuchu dostaw



Kluczowe dokumenty, które mogą wykazać legalność drewna pochodzącego z danego kraju



Ocena ryzyka

Podsumowanie kluczowych form ryzyka powiązanych z łańcuchem dostaw drewna w danym kraju



Legal Rights to Harvest



Taxes and Fees



Timber Harvesting Activities



Third Parties' Rights



Trade and Transport



Traceability

Ograniczenie ryzyka

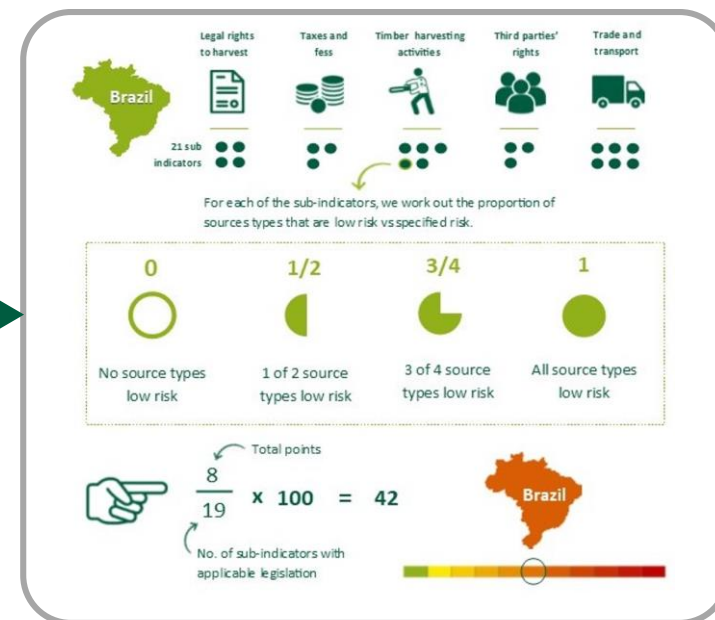
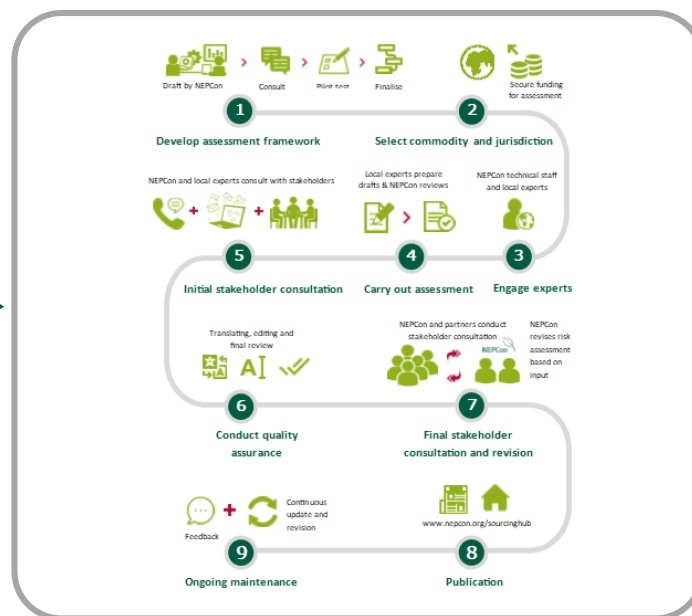
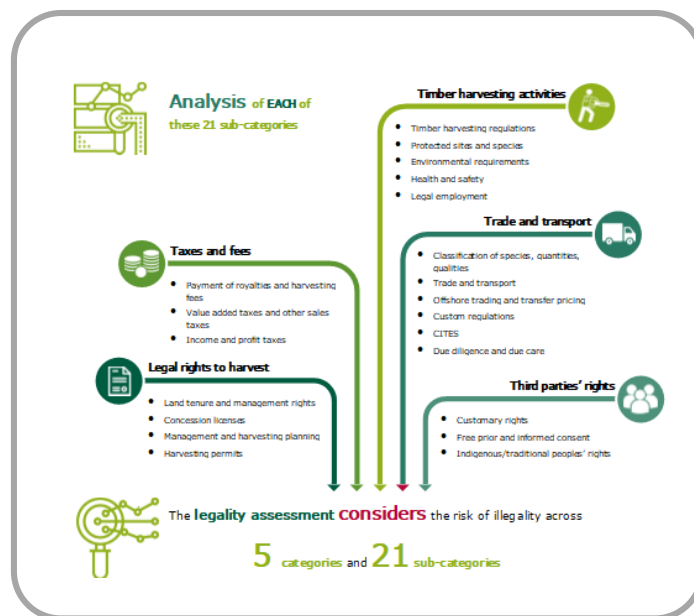


Kluczowe instrukcje dot. sposobów ograniczenia form ryzyka zidentyfikowanych w danym kraju



Kompleksowy Przewodnik Ograniczenia Ryzyka i Przewodnik po Dokumentacji

Oceny ryzyka – proces rozwoju



ROZWIJAJ
ramy oceny ryzyka dla
towaru, np. definiując
podkategorie

PRZEPROWADŹ
oceny ryzyka
+
PODSUMUJ
ryzyko dla każdej z podkategorii

OBLICZ
wynik dla każdego kraju
+
OZNACZ GO
na mapie

Kompleksowo...

Kategorie legalności



Prawo do pozyskiwania drewna

1. Czego wymaga prawo?
2. Jaki organ rządowy odpowiada za to prawo/a?
3. Jakie dokumenty są prawnie wymagane?
4. Jak wysokie jest ryzyko nieprzestrzegania prawa?
5. Jakie działania ograniczające ryzyko mogą zostać podjęte?
6. Źródła informacji



Prawa stron trzecich

Podkategorie legalności

- Prawa własności gruntów i prawa dot. zarządzania
- Licencje koncesyjne
- Planowanie zarządzania i pozyskiwania
- Pozwolenia na pozyskiwanie drewna

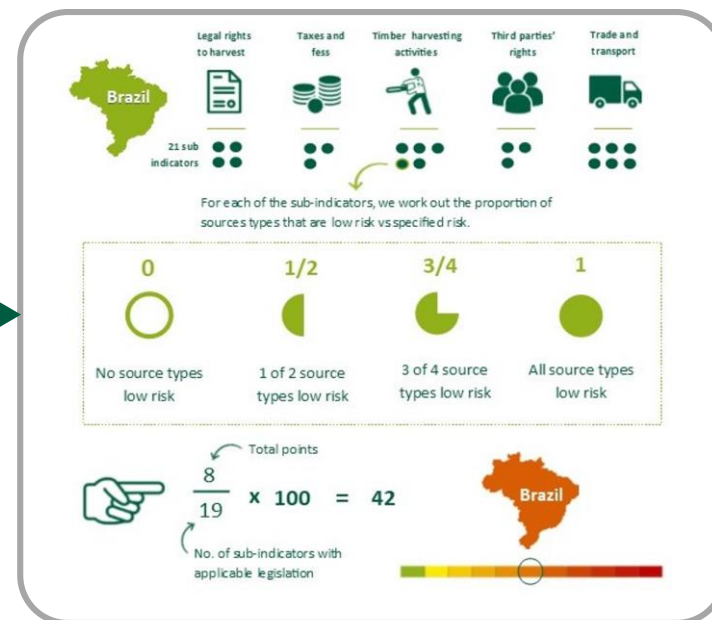
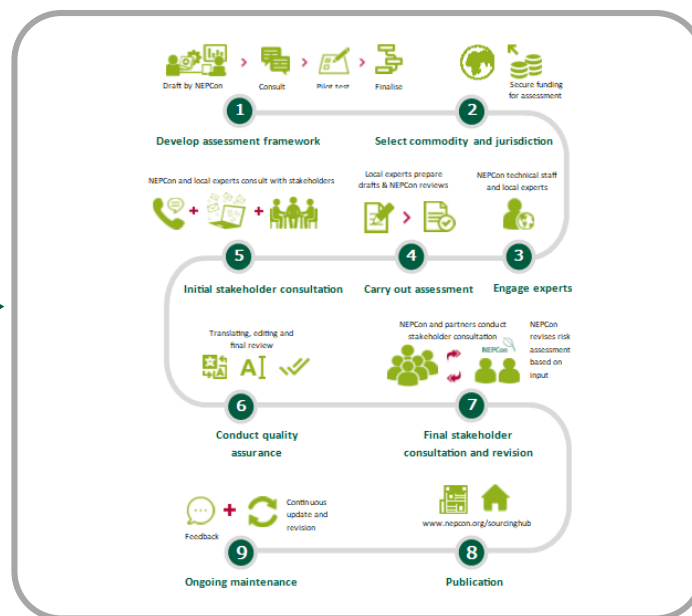
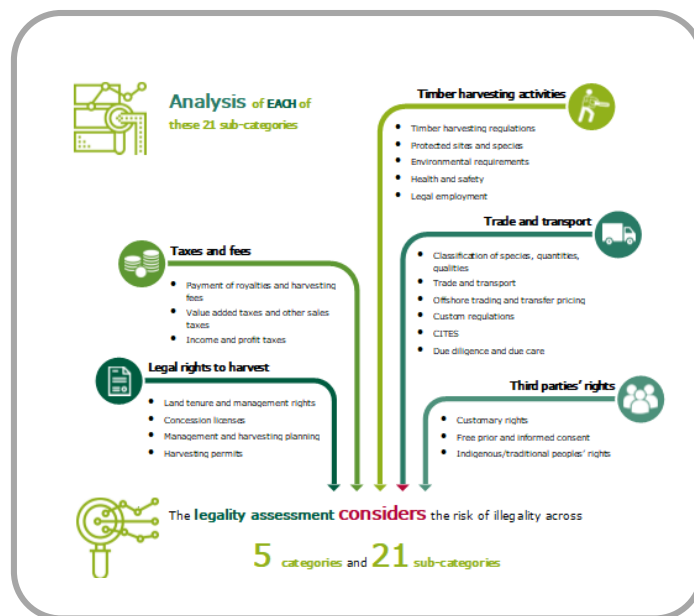
- Uiszczanie podatków, opłat licencyjnych i opłat za pozyskanie drewna
- Podatki od wartości dodanej (VAT) i inne podatki od sprzedaży
- Podatki od dochodu i zysku

- Regulacje dot. pozyskiwania drewna
- Obszary i gatunki chronione
- Wymogi dot. ochrony środowiska
- Zdrowie i bezpieczeństwo
- Legalność zatrudnienia

- Prawa zwyczajowe
- Zasada dobrowolnej, uprzedniej i świadomej zgody
- Prawa ludności rdzennej

- Klasyfikacja gatunków, ich ilości i jakości
- Handel i transport

Oceny ryzyka – proces rozwoju



ROZWIJAJ
ramy oceny ryzyka dla towaru, np. definiując podkategorie

PRZEPROWADŹ
oceny ryzyka
+
PODSUMUJ
ryzyko dla każdej z podkategorii

OBLICZ
wynik dla każdego kraju
+
OZNACZ GO
na mapie

Kompleksowo...

Źródła danych potrzebnych do oceny ryzyka

Doświadczenie praktyczne oraz raporty
stworzone przez **nas i innych**

Publiczne podsumowania auditów certyfikacyjnych

Indeks Percepcji Korupcji
Transparency International

Chatham House – Nielegalne
Pozyskiwanie DREWNA

INTERPOL

Światowy Bank WGI

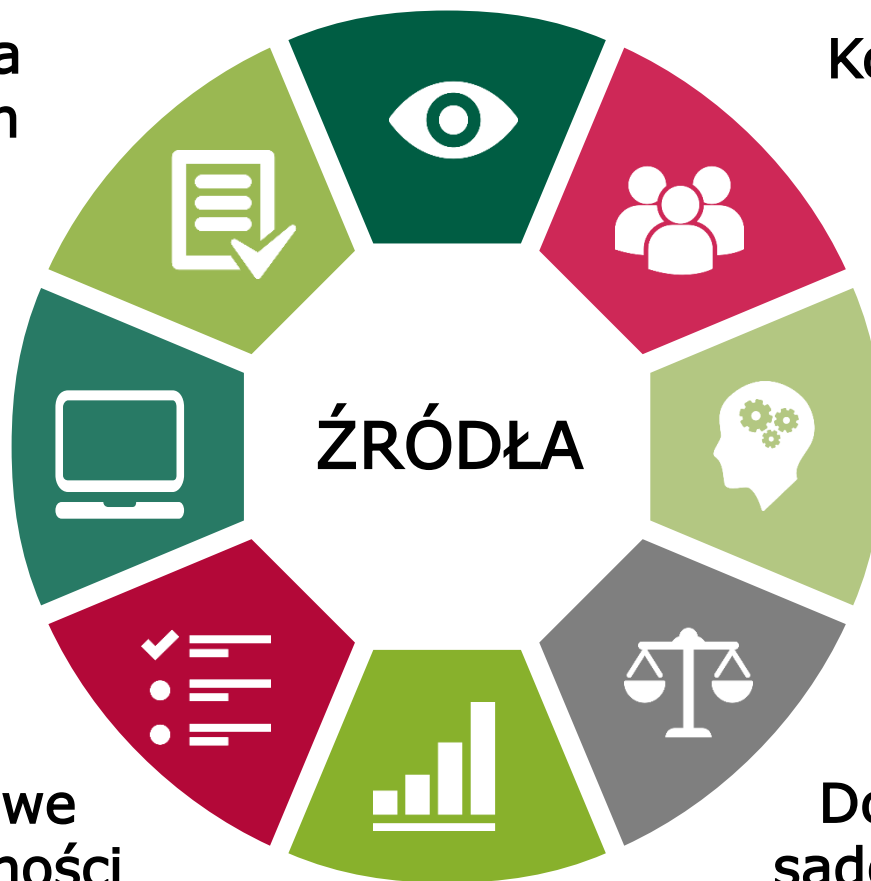
Proces FLEGT UE

Forest Legality Alliance

Regionalne profile krajowe ELDIS

Raporty rządowe dotyczące zgodności

Krajowe raporty statystyczne



Konsultacje ze
stronami
trzecimi

Wkład
ekspertów

Dokumentacja
sądów i trybunału

Liczne
źródła

W jaki sposób ustalamy niskie lub określone ryzyko?

Ryzyko uznane za niskie

Problemy, które uznane są za:

- Tymczasowe
- Nietypowe lub niesystematyczne
- O ograniczonym oddziaływaniu
- Efektywnie kontrolowane poprzez monitoring i przez skuteczne agencje rządowe

Ryzyko uznane za określone

Problemy, które:

- Wpływają na szeroki obszar i/lub powodują znaczne szkody i/lub trwają przez dłuższy okres.
- Wskazują na brak lub nieegzekwowanie systemu prawnego.
- Po ich zidentyfikowaniu zareagowano niepoprawidłowo lub nieodpowiednio.
- Mają znaczący, negatywny wpływ na społeczeństwo, produkcję produktów leśnych i inne usługi, ekosystem leśny oraz ludzi, których działalność leśna dotyka bezpośrednio lub pośrednio.

System Należytej Staranności

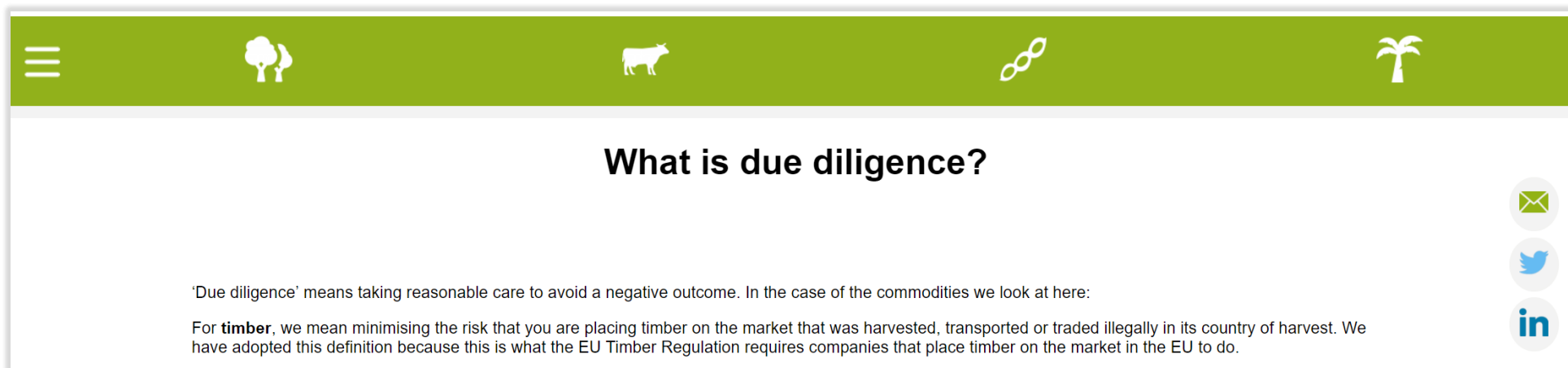
1. Zarządzanie jakością

1. Zarządzanie jakością

Sourcing Hub zawiera obszerne informacje na temat tego, jak stworzyć własny system należytej staranności.

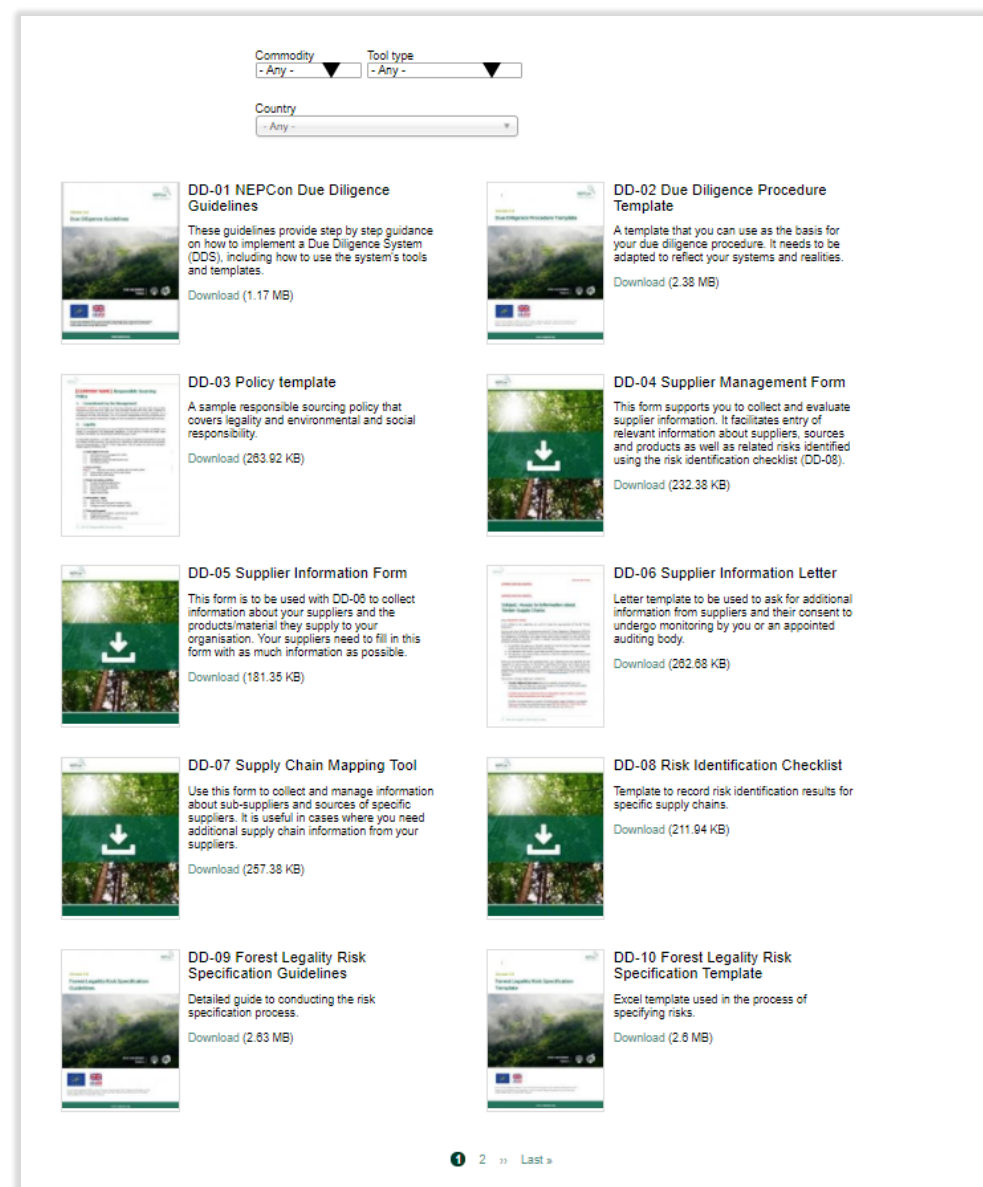
System należytej staranności NEPCon zawiera liczne **szablony**, które mogą być wykorzystane do upewnienia się, że wszelkie systemy i procedury są skutecznie wdrażane.

Możesz pobrać wszystkie **narzędzia** i **szablony**, które są potrzebne do stworzenia na Sourcing Hub systemu należytej staranności dla Twojej firmy.



1. Zarządzanie jakością

- Pobierz pełen system należytej staranności NEPCon z Sourcing Hub
- <http://beta.nepcon.org/sourcinghub/info/what-due-diligence>

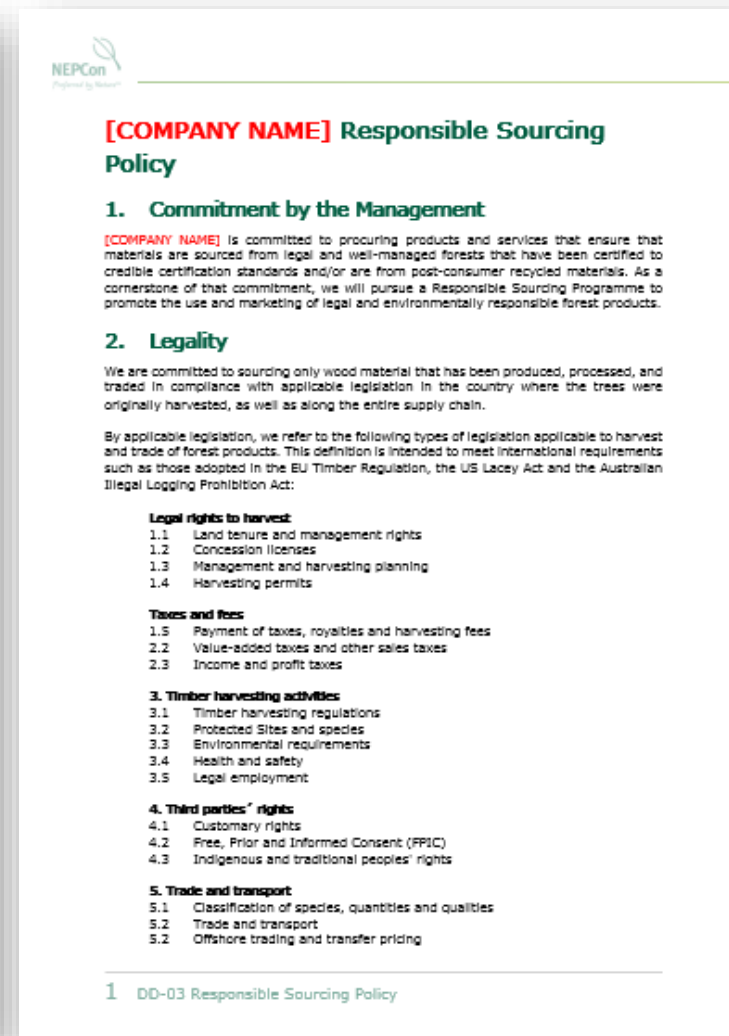


The screenshot displays the NEPCon Sourcing Hub interface. At the top, there are filters for 'Commodity' (set to '- Any -'), 'Tool type' (set to '- Any -'), and 'Country' (set to '- Any -'). Below the filters, a grid of 10 documents is shown, each with a thumbnail image, a title, a brief description, and a download link with the file size.

Document ID	Title	Description	Download Link
DD-01	NEPCon Due Diligence Guidelines	These guidelines provide step by step guidance on how to implement a Due Diligence System (DDS), including how to use the system's tools and templates.	Download (1.17 MB)
DD-02	Due Diligence Procedure Template	A template that you can use as the basis for your due diligence procedure. It needs to be adapted to reflect your systems and realities.	Download (2.38 MB)
DD-03	Policy template	A sample responsible sourcing policy that covers legality and environmental and social responsibility.	Download (263.92 KB)
DD-04	Supplier Management Form	This form supports you to collect and evaluate supplier information. It facilitates entry of relevant information about suppliers, sources and products as well as related risks identified using the risk identification checklist (DD-08).	Download (232.38 KB)
DD-05	Supplier Information Form	This form is to be used with DD-06 to collect information about your suppliers and the products/material they supply to your organisation. Your suppliers need to fill in this form with as much information as possible.	Download (181.35 KB)
DD-06	Supplier Information Letter	Letter template to be used to ask for additional information from suppliers and their consent to undergo monitoring by you or an appointed auditing body.	Download (262.68 KB)
DD-07	Supply Chain Mapping Tool	Use this form to collect and manage information about sub-suppliers and sources of specific suppliers. It is useful in cases where you need additional supply chain information from your suppliers.	Download (257.38 KB)
DD-08	Risk Identification Checklist	Template to record risk identification results for specific supply chains.	Download (211.94 KB)
DD-09	Forest Legality Risk Specification Guidelines	Detailed guide to conducting the risk specification process.	Download (2.63 MB)
DD-10	Forest Legality Risk Specification Template	Excel template used in the process of specifying risks.	Download (2.6 MB)

At the bottom right of the interface, there is a pagination control showing '1 2 » Last »'.

1. Zarządzanie jakością



2. Gromadzenie informacji

2. Gromadzenie informacji

Informuj dostawców o
wymaganiach należytej
staranności i poproś ich
o informacje o łańcuchu
dostaw
(DD-06)



2. Gromadzenie informacji

- W celu przekazania dostawcom wszystkich potrzebnych informacji
- W celu poproszenia o informacje dot. łańcucha dostaw
- Formularz zgody na zapewnienie dostępu do potwierdzeń, auditów i materiałów testowych



[PLACE AND DATE]

[COMPANY NAME AND ADDRESS]

[SUPPLIER NAME AND ADDRESS]

Subject: Access to Information about Timber Supply Chains

Dear [RECIPIENT NAME],

I am writing to you regarding our work to meet the requirements of the EU Timber Regulation.

As you may know the EU is implementing the EU Timber Regulation (Regulation (EU) No 995/2010) of the European Parliament and of the Council of 20 October 2010 laying down the obligations of operators who place timber and timber products on the market. The regulation seeks to counter the trade in illegally harvested timber and timber products through three key obligations:

1. It prohibits the placing on the EU market for the first time of illegally harvested timber and products derived from such timber;
2. EU operators and traders must keep records of their suppliers and customers.
3. EU operators who place timber products on the EU market for the first time must exercise 'due diligence'.

Since we are purchasing wood products from your company we are required by the regulation to secure access to information describing the timber and timber products, country of harvest, species, quantity, details of the supplier, and information on compliance with national legislation, to assess the risk of illegal timber in this supply chain, based on the information identified above and taking into account criteria set out in the regulation.

We are now writing to seek your consent to:

- **Provide additional information** about the material we purchase from your company. This will help us in securing access to the relevant information about our products required under the EUTR.

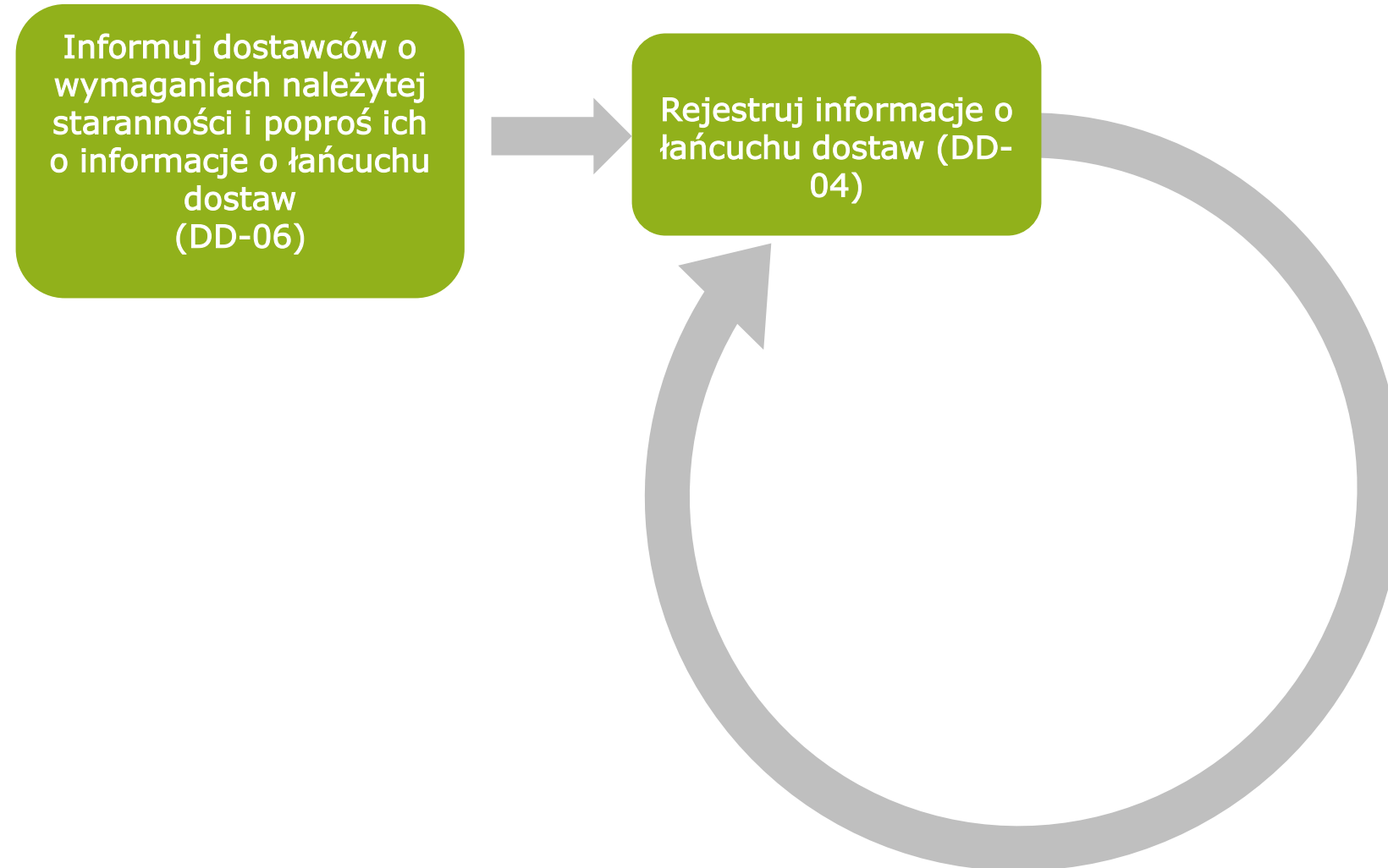
[WHERE ADDITIONAL INFORMATION IS REQUIRED ABOUT SUPPLY CHAIN(S), THE FOLLOWING SENTENCE CAN BE ADDED:]

To allow us to evaluate our supply of timber and/or paper products, we request that you complete the attached excel sheet [ENTER NAME OF THE EXCEL FILE (DD-05)], providing information about the products you sell to us.



List Informacyjny do Dostawców(DD-06)

2. Gromadzenie informacji



2. Gromadzenie informacji

- Dokument główny programu Excel
- Służy do systematycznego rejestrowania informacji o dostawcach i łańcuchu dostaw
- Pomaga w wykrywaniu luk w informacjach
- Dokumentuje wnioski dotyczące ryzyka

[ORGANISATION NAME] Supply Chain Overview

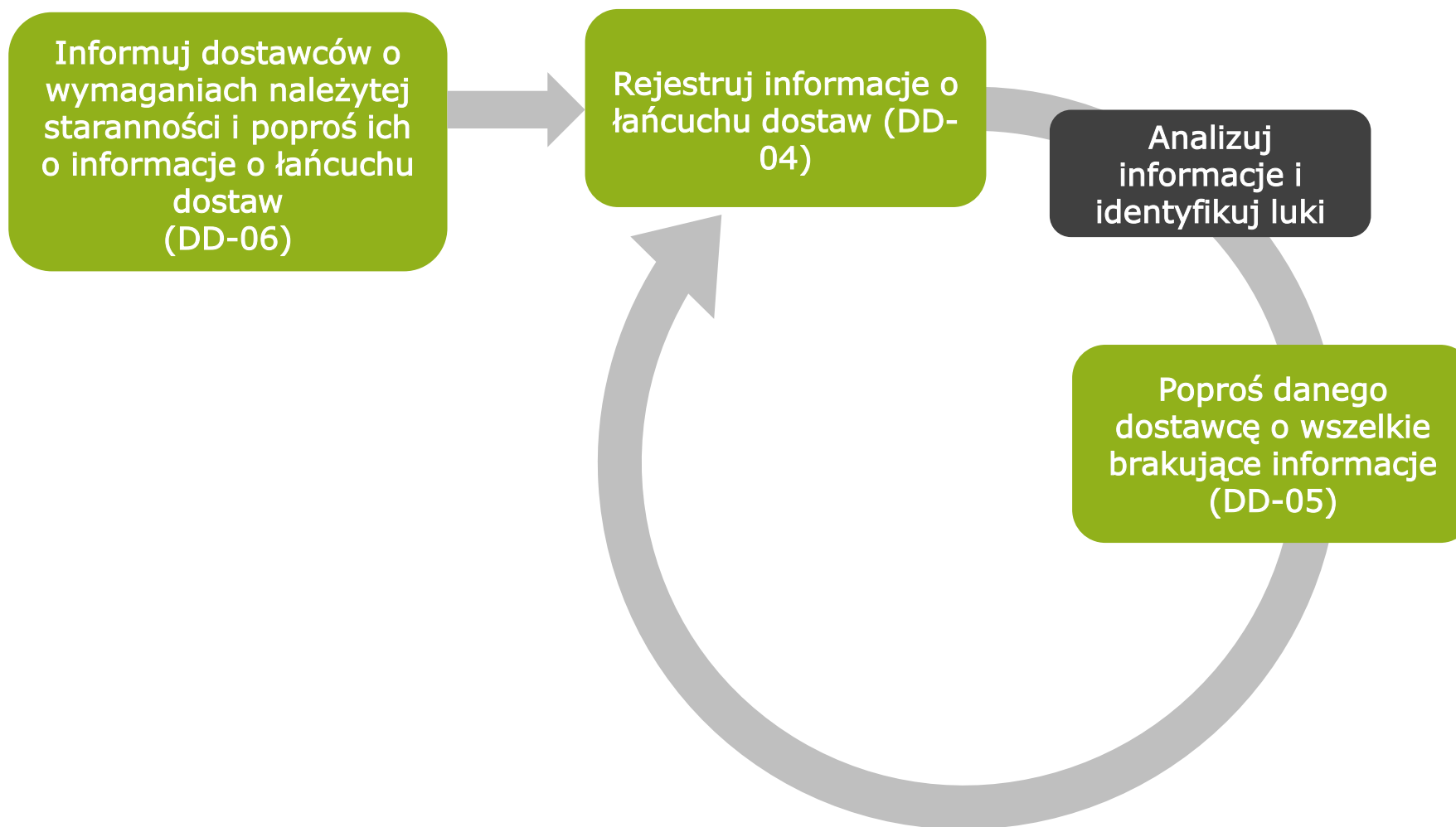
This document is the principal record for cataloguing supply chain information from all suppliers and recording risk assessment and mitigation actions as part of the [ORGANISATION NAME] due diligence system.

1. Supplier information					2. Product information									3. Material Origin			
Supplier ID	Supplier name	Supplier country	SUPPLIER verification/ certification	Certification code	Product ID	Product description	EU Product Group	PRODUCT verification / certification	Component or single material	Component description	Species (scientific name)	Species (trade name)	Volume	Country of harvest	Sub-national region of harvest (if known)	Harvest concession (if known)	Species (scientific name)
Enter the name or ID of the first tier supplier.	Enter the name of supplier	Enter the country in which the supplier is based	Select the type of certification/verification applicable to the SUPPLIER.	Enter the certification code of the supplier	Enter the product ID	Enter the description of the product or component. This should contain information that can identify the product.	Select the relevant EU customs product code, if applicable.	Select the type of certification/ verification applicable to the PRODUCT, if applicable.	If more than one component is used per product, please indicate this by selecting "component" and go to the "COMPONENT PRODUCTS" tab.	If a component product, note the type of component in each line.	Enter the scientific name of the species.	Enter the trade name of the species.	Enter the volume purchased during the last 12 months	Enter the country of HARVEST of the material.	Enter information about the region of harvest, if known.	Enter location of harvest, if known.	Do you have access to information about the chain of products?

Page 1

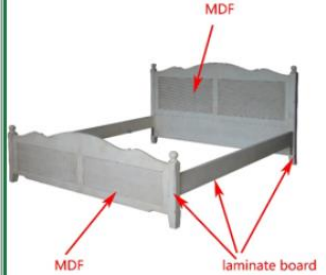


2. Gromadzenie informacji



2. Gromadzenie informacji

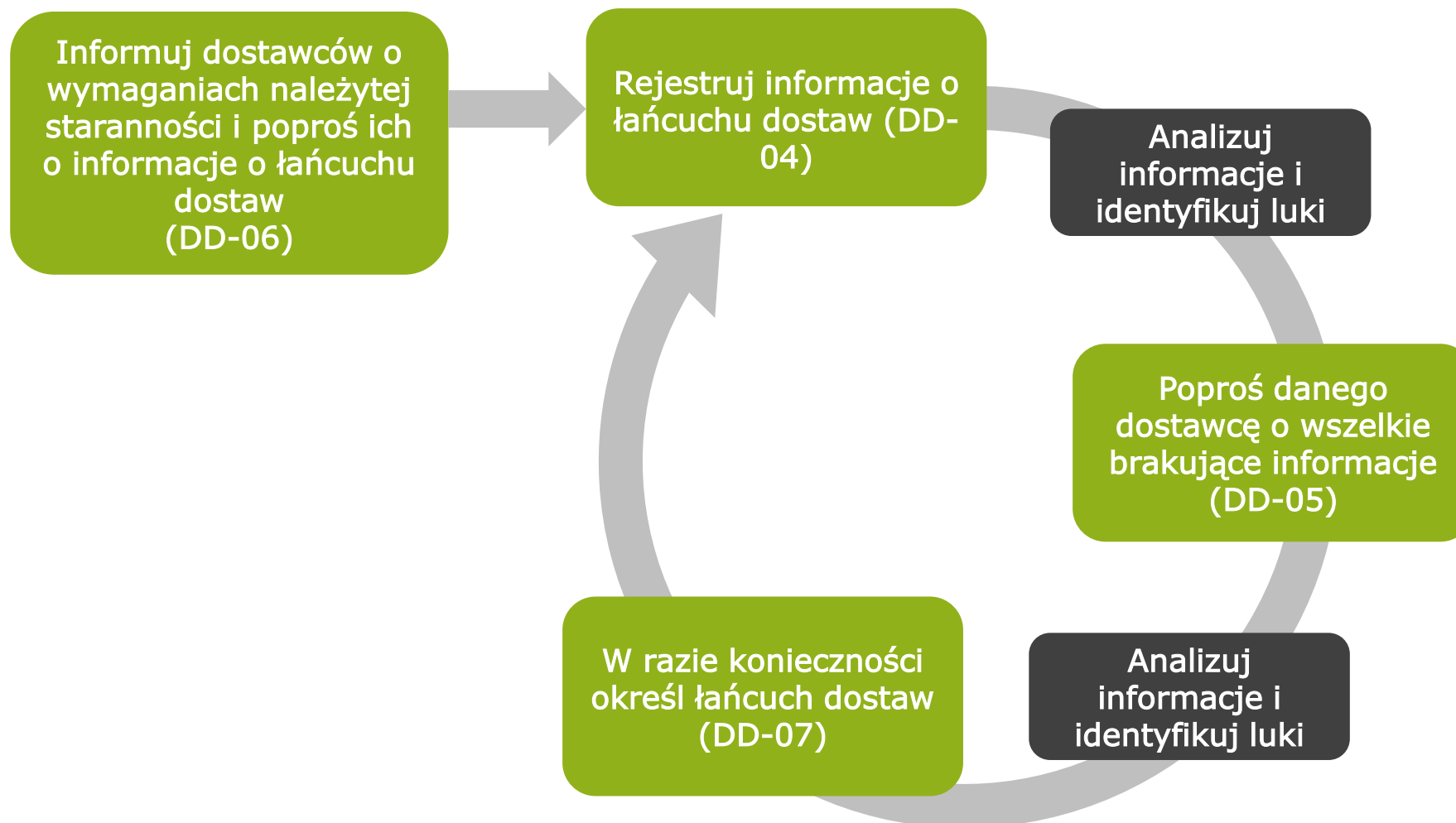
- Umożliwia gromadzenie informacji od danego dostawcy
- Dostarcza dostawcy przegląd aktualnych informacji, by w jasny sposób wskazać, gdzie występują luki.
- Dostawca wypełnia arkusz i przekazuje brakujące informacje oraz potwierdzające je dowody.

1. Product Information						2. Information about origin			4. Agreement on materials included?	
Product type/description	EU Product Group	PRODUCT verification / certification	Component or single material	Species (scientific name)	Species (trade name)	Country of harvest (if known)	Sub-national region of harvest (if known)	Harvest concession (if known)	Image	NEPCon Comments
10194021	9403 30, 940...		Component	1. Cunninghamia lanceolata, 2. MDF(Eucalyptus, pinus, and other mixed woods), 3. Plywood(Populus spp, plywood with Pinus spp veneer)	1. China Fir 2. Eucalyptus species, Pine species, other unknown species 3. Pine specie(s) + Poplar specie(s)	China		1. FIR FROM GUIZHOU PROVINCE 2. MDF FROM FUJIAN PROVINCE 3. LAMINATE BOARD PLYWOOD FROM GUANGXI PROVINCE		1. No Cunninghamia lanceolata in the image.

Formularz Informacji o Łańcuchu Dostaw(DD-05)



2. Gromadzenie informacji



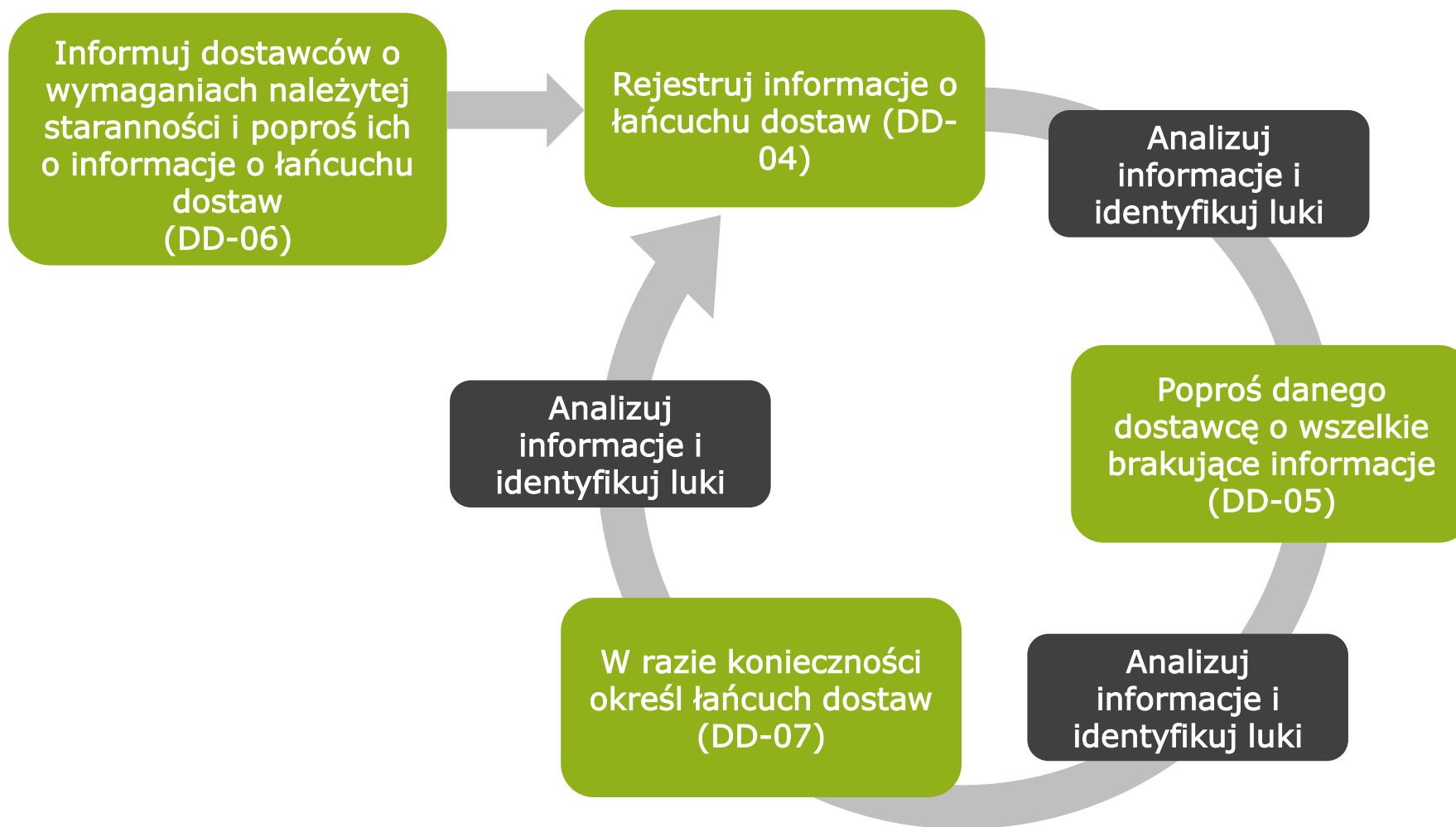
2. Gromadzenie informacji

- Tam gdzie to konieczne określ łańcuch dostaw aż do źródła
- Możliwe jest wprowadzenie informacji na temat każdego dostawcy wyższego szczebla
- Łącznie z nazwą, adresem, rodzajem firmy, rodzajem certyfikatu

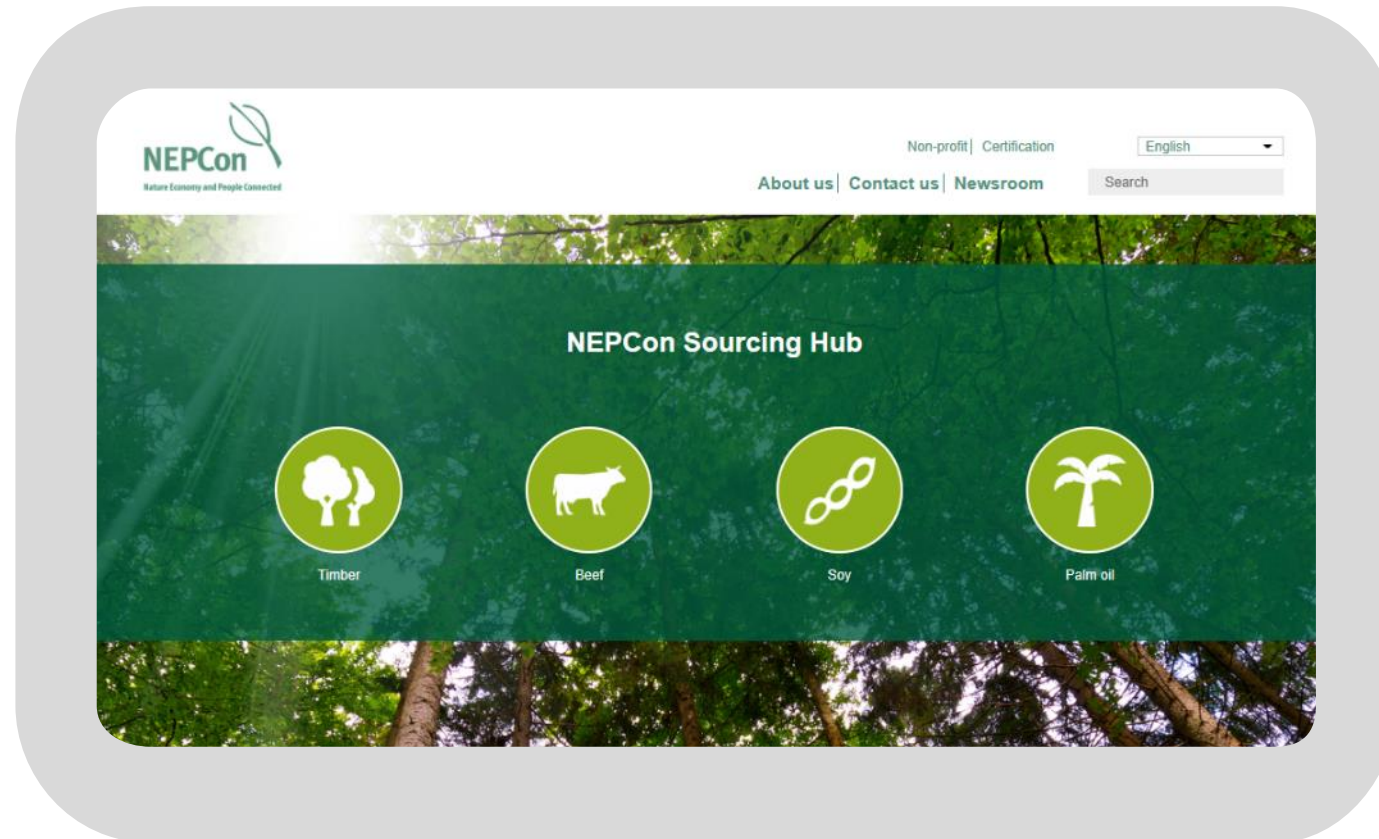
Material/Product:									
ID:									
Supply Chain Detail									
Tier	Supplier Name	Type of entity	Material Type	Species (scientific name)	Material certification (if applicable)	Certification code of supplier (if applicable)	Location	Contact information	Supporting Documentation
See GUIDE tab	Enter the name of the supplier.	Enter the type of entity for supplier. (primary manufacturer, secondary manufacturer, forest manager, trader, etc.)	Enter the material type. (logs, sawn timber, planed timber, veneer, plywood, MDF, chips, etc.)	Enter the names of the species in each product	Enter the type of certification/verification, if applicable.	Enter the certification code for the applicable certification.	Enter the location (country, region, address) of the supplier.	Enter relevant contact details for the supplier. (contact person, email, telephone)	List documentation (or other information) to support the information
Supply Chain Example									
1	Components Ltd	Secondary Manufacturing	Furniture parts	Quercus mongolica	No	N/A	Vietnam		#1 Supply contract with components factory (price information covered) #2 Invoices and delivery notes for supply of sawn timber
2	Sawmills Ltd	Sawmill	Sawn Timber	Quercus mongolica	No	N/A	China, Jilin		#1 Business registration of sawn mill #2 Supply contract with forest #3 Invoices and delivery notes for supply of sawn timber #4 Transport licences
	Forestry Inc	Forest Enterprise	Logs	Quercus mongolica	No	N/A	Russia		#1 Invoices (price information covered) to Sawmill #2 Transport licences #3 Harvest licences #4 Approved Management Plan
Supply Chain 1									



2. Gromadzenie informacji

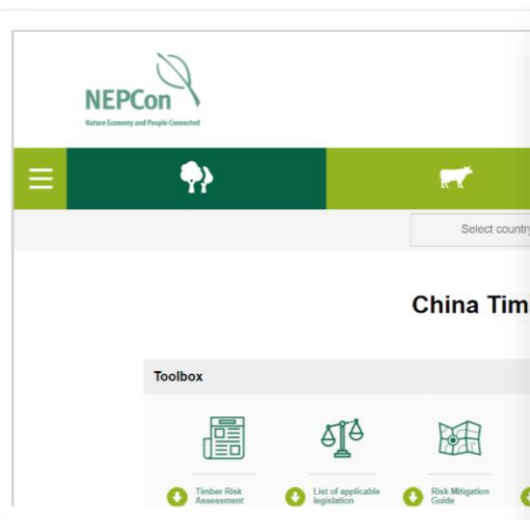


Uruchomiony w sierpniu 2017... v1.0



www.nepcon.org/sourcinghub

...żeby dowiedzieć się więcej możesz pobrać **Przewodnik po Dokumentacji**:



3. Ocena ryzyka

2. Ocena ryzyka

- W poprzednim kroku uzyskałeś informacje dotyczące Twojego łańcucha dostaw.
- Teraz możesz ocenić ryzyko powiązane z tymi produktami.

1

Information Gathering

2

Risk Assessment

3

Risk Mitigation

2. Ocena ryzyka

W tabeli (2) *Ocena ryzyka* znajduje się podsumowanie form ryzyka zidentyfikowanego na poziomie kraju. Formy ryzyka podzielono na pięć obszarów prawnych zgodnie z wymogami Unijnej Ustawy o Drewnie:



Risk assessment summary

Legal rights to harvest



- Risk of lack of registration and tenure certificates (applicable only to collective forest plantation only)
- Risk of conflicts in relation to land rent (applicable only to collective forest plantation only)
- Risk of lack of management plans and failure to meet the requirements for drafting management plans (applicable on to state-owned forest management enterprises)
- Risk of harvesting without permit and unlawful issuing of harvesting permit

Taxes and fees



- Risk that value-added taxes (VAT) are not paid appropriately

Timber harvesting activities



- Risk of lack of use of safety equipment
- Risk of lack of employment contracts
- Risk of lack of social security payments

Trade and transport



- Mis-/under reporting on customs declarations

Tracability



- Risk of false declaration of origin
- Risk of timber mixing in production and trade

B. Overview of timber legality risks in China

Timber Risk Score: 73 / 100 in 2017

This report contains an evaluation of the risk of illegality in China for five categories and 21 sub-categories of law. We found:

- **Specified risk for 5 sub-categories.**
- **Low risk for 13 sub-categories.**
- **No legal requirements for 3 sub-categories.**

The Timber Risk Score for China is 73 out of 100. The key legality risks identified in this report concern legal rights to harvest, taxes and fees, timber harvesting activities and trade and transport.

For **Legal Rights to Harvest**, there is a risk of:

- A lack of registration and tenure certificates (applicable only to collective forest plantation only) (Sub-category 1.1)
- Conflicts in relation to land rent (applicable only to collective forest plantation only) (1.1.)
- A lack management plans and failure to meet the requirements for drafting management plans (applicable on to state-owned forest management enterprises) (1.3)
- Harvesting without permit and unlawful issuing of harvesting permit and the (1.4)

For **Taxes and Fees**, there is a risk that that value-added taxes (VAT) are not paid according to law (1.6).

For **Timber Harvesting Activities**, there is risk that:

- Safety equipment is not used in harvesting activities (1.11)
- Employment contracts are not in place for all employees (1.12)
- Social security payments are not up to date for all employees

For **Trade and Transport**, there is a risk of miss-/under reporting on customs declarations, exacerbated by the issues related to corruption and poor governance (1.19).

Timber source types and risks

There are three timber source types found in China. Knowing the "source type" that timber originates from is useful because different source types can be subject to different applicable legislation and have attributes that affect the risk of non-compliance with the legislation. We have analysed the risks for all source types and found the risks differ between them.

Plantation Forest

Commercial Plantation Timber – from collectively, individually or corporately owned commercial plantations, mostly state managed. A harvesting permit and logging permit application is required. **The is the primary source of timber in China.**

This matrix summarises the findings of the timber legality risk assessment set out in this report.

Legal Category	Sub-Category	Source Type		
		Natural forest	Plantation forest	Bamboo forest
Legal rights to harvest	1.1 Land tenure and management rights	Low	Specified	Low
	1.2 Concession licenses	N/A	N/A	N/A
	1.3 Management and harvesting planning	Specified	Specified	Specified
	1.4 Harvesting permits	Specified	Specified	Specified
Taxes and fees	1.5 Payment of royalties and harvesting fees	Low	Low	Low
	1.6 Value added taxes and other sales taxes	Low	Low	Low
	1.7 Income and profit taxes	Low	Low	Low
Timber harvesting activities	1.8 Timber harvesting regulations	Low	Low	Low
	1.9 Protected sites and species	Low	Low	Low
	1.10 Environmental requirements	Low	Low	Low
	1.11 Health and safety	Specified	Specified	Specified
	1.12 Legal employment	Specified	Specified	Specified
Third parties' rights	1.13 Customary rights	Low	Low	Low
	1.14 Free prior and informed consent	N/A	N/A	N/A
	1.15 Indigenous/traditional peoples rights	Low	Low	Low
Trade and transport	1.16 Classification of species, quantities, qualities	Low	Low	Low
	1.17 Trade and transport	Low	Low	Low
	1.18 Offshore trading and transfer pricing	Low	Low	Low
	1.19 Custom regulations			
	1.20 CITES	Low	Low	Low
Diligence/due care procedures	1.21 Legislation requiring due diligence/due care procedures	N/A	N/A	N/A

D. Legality Risk Assessment

LEGAL RIGHTS TO HARVEST

1.1. Land tenure and management rights

Legislation covering land tenure rights, including customary rights as well as management rights that includes the use of legal methods to obtain tenure rights and management rights. It also covers legal business registration and tax registration, including relevant legal required licenses. Risk may be encountered where land rights have not been issued according to prevailing regulations and where corruption has been involved in the process of issuing land tenure and management rights. The intent of this indicator is to ensure that any land tenure and management rights have been issued according to the legislation.

1.1.1. Applicable laws and regulations

- 1) Constitution of the People's Republic of China dated 4th of December 1982 - Article 5-23 & 26. Available at: http://www.npc.gov.cn/npc/xinwen/node_505.htm
- 2) General Principle of Civil Law of the People's Republic of China dated 12th of April 1986 - Article 80-83. Available at: http://www.npc.gov.cn/wxzl/wxzl/2000-12/06/content_4470.htm
- 3) Law of the People's Republic of China on the Contracting of Rural Land ("Rural Land Contracting Law") dated 29th of August 2002 - Article 2 & 23. Available at: <http://en.pkulaw.cn/display.aspx?cgid=41762&lib=law>
- 4) Property Law of the People's Republic of China ("Property Law") dated 16th of March 2007 - Article 124, 125 & 127. Available at: <http://en.pkulaw.cn/display.aspx?cgid=89386&lib=law>
- 5) Forest Law of the People's Republic of China ("Forest Law") dated 20th September 1984, 1998 Amendment. Revised 27th of August 2009 - Article 3. Available at: <http://en.pkulaw.cn/display.aspx?cgid=20095&lib=law>
- 6) Regulation on the Implementation of the Forestry Law of the People's Republic of China [Revised], dated 29th January 2000 - Article 15, 34. Available at: <http://www.forestry.gov.cn/main/3950/content-459869.html>
- 7) Processing Measures for the Disputes of Forest Trees and Forest Land Tenure and Ownership dated 14th October 1996 - Article 2. Available at: <http://www.forestry.gov.cn/main/3951/content-204759.html>
- 8) Administration Measures for Forest and Forestland Tenure Registration dated 31st December 2000 - Article 3-9. Available at: <http://www.forestry.gov.cn/main/3951/content-204744.html>
- 9) Law of the People's Republic of China on the Mediation and Arbitration of Rural Land Contract Disputes dated 1st January 2010 - Article 2-6. Available at: <http://www.forestry.gov.cn/main/24/content-204668.html>
- 10) Company Law of the People's Republic of China (2005 Revision) dated 1st January 2006 - Article 6-9. Available at:

<http://wenku.baidu.com/link?url=rkIYkWRxwQBLXhGrPRie6q73Ns0fxTfa8Ed6YpN3ujsiDQ5pRXKD3WAqNe3nHCTvkkx-V4rMQ95qpywjRanHwewDrrFSs67bAffZWpGPh17>

- 11) Taxation Registration Administration Measure dated 1st February 2004 - Chapter 1 & 2. Available at: http://www.gov.cn/gongbao/content/2004/content_62924.htm
- 12) Regulations Governing Examination and Approval of Occupation and Requisition of Forest Land dated 4th January 2001. Available at: http://www.gov.cn/gongbao/content/2002/content_61894.htm
- 13) Land management law of P. R. China dated 25th of June 1986 and revised 28th of August 2004. Available at: <http://www.china.com.cn/chinese/law/647616.htm>

All the provinces shall apply the laws listed above but may still take different approaches to ensure the right of land tenure and management.

1.1.2. Legal authority

- State Forestry Administration and forest bureaus at different levels are responsible for the laws about forest, forest trees and forest land.
- State Administration of Taxation is responsible for Taxation, Registration, Administration and Measure.
- State Administration for Industry and Commerce is responsible for Company Law.

1.1.3. Legally required documents or records

Numbers below refers to the numbers in section 1.1.1.

- 8) Administration Measures for Forest and Forestland Tenure Registration dated 31st December 2000 - Article 3-9:
 - Forest Tree and Forest Land Tenure Certificate (Forest Tenure Certificate)
- 10) Company Law of the People's Republic of China (2005 Revision) dated 1st January 2006 - Article 6-9:
 - For companies leasing forest land for forest management: Forest land contract in addition to the above certificate.
 - Business Registration Certificate, only applicable for companies mentioned above
- 11) Taxation Registration Administration Measure dated 1st February 2004 - Chapter 1 and 2:
 - Tax Registration Certificate, applicable only for companies

1.1.4. Sources of Information

- 1) Chatham House. Available at: <http://www.illegal-logging.info/>;
- 2) ELDIS regional and country profiles. Available at: <http://www.eldis.org>;
- 3) Environmental Investigation Agency. Available at: <http://www.eia-international.org>;

- 2) Greenpeace (2005). *Investigation on APP's Hainan Project*. Greenpeace, pp. 1-8. Available at: <http://www.greenpeace.org/eastasia/Global/eastasia/publications/reports/forests/2005/investigation-app-hainan-project.pdf> [Accessed 22 Sep. 2015]
- 3) Blog.sina.com.cn (N.Y.). *Report on Foreign Forest Companies*. [online]. Ren. Available at: http://blog.sina.com.cn/s/blog_436698a40100f0p6.html [Accessed 15 July 2015]
- 4) Ping, L. (2014). *Large-Scale Land Acquisition: Field Findings and Recommendations*. Washington, DC: Rights and Resources Initiative, pp. 3-37. Available at: <http://www.rightsandresources.org/publication/large-scale-land-acquisition-for-app-forest-plantations-field-findings-and-recommendations/> [Accessed 3 November 2015]
- 5) Ping, L. and Xiaobei, W. (2014). *Forest Land Acquisition by Stora Enso in South China: Status, Issues, and Recommendations*. Washington, DC: Rights and Resources Initiative, pp. 3-45. Available at: <http://www.rightsandresources.org/publication/forest-land-acquisition-by-stora-enso-in-south-china-status-issues-and-recommendations/> [Accessed 3 November 2015]
- 6) Kram, M., Bedford, C., Durnin, M., Luo, Y., Rokpelnis, K., Roth, B., Smith, N., Wang, Y., Yu, G., Yu, Q., and Zhao, X. (2012). *Protecting China's Biodiversity: A Guide to Land Use, Land Tenure, and Land Protection Tools*. (N. Smith, Ed.) Beijing: The Nature Conservancy. Available at: <http://www.nature.org/media/china/chinabook-wholebook-lowres.pdf>
- 7) zgxcfx.com. (2013). *Forest tenure disputes and its reasons during collective forest tenure reform*. [online]. Available at: www.zgxcfx.com/Article/53458.html
- 8) forestry.gov.cn. (2012). *Forest tenure certificate issued for forest on non-forestry land in Sinan County, Guizhou*. [online]. Forestry website for China. Available at: <http://www.forestry.gov.cn/portal/main/s/102/content-567294.html>
- 9) Transparency.org. (2014). *Corruption by Country/Territory: Corruption Perceptions Index 2014 for China*. [online]. Transparency International. Available at: <http://www.transparency.org/country/#CHN>
- 10) The World Bank. (2014). *Worldwide Governance Indicators for China: Country Data Report for China, 1996-2014*. [online]. Available at: <http://info.worldbank.org/governance/wgi/index.aspx#countryReports>

1.1.5. Risk determination

Overview of legal requirements

The Constitution, General Principle of Civil Law, and the Forestry Law of China provide that forest resources are owned by the State except for those owned by collectives according to laws. There are three forms of ownership to forest, timber and forest land:

- (i) State-owned forest, timber and forest land;
- (ii) Collectively owned forest, timber and forest land; as well as

included in forestry land subject to planning. This could be considered a potential risk. However, these non-forestry lands are included within land use rights certificates, which can serve as evidence that the certificate holder owns the use right of land and the right to use the resources on the land. At any rate, to safeguard the interests of farmers, China now allows the issuing of forest tenure certificates for forest on non-forestry land, and some cities or provinces have been implementing the policy.

Risk Conclusion

Based on the available information, the risk in this category has been generally assessed as Low at the country level. However, also based on the available information, risks in some southern provinces in China persist and can be assessed as Specified, including: Hainan, Yunnan and Guangdong. The risks are reflected in two aspects: 1) some collective forests are not registered or issued with forest tenure certificates; and 2) harvesting on non-forestry land.

1.1.6. Risk designation and specification

Low risk:

China

Specified risk:

Commercial Plantations in some areas in Hainan, Yunnan, Guangdong and possibly other provinces within the Southern Collective Forest Region (Hunan, Jiangxi, Fujian, Zhejiang, Hubei).

1.1.7. Control measures and verifiers

- Harvesting permit may be used to confirm the ownership or tenure.
- In areas with land tenure conflicts: Consultation with neighbors, local communities and other stakeholders shall confirm that land tenure rights are clear and – where applicable – lease of the land has been agreed by all the land owners.
- Contractors shall have a valid forest land contract signed by all land tenure owners involved in the area.
- Contractors leasing forest land shall hold the forest tenure certificate (or similar document) to show the tenure transfer registration.
- Stakeholder consultation shall confirm that the legal status of the operation or rights for conducting the established activities are not subject to court orders or other legally established decisions to cease operations.
- Valid business registration documents (Business Registration Certificate and Tax Registration Certificate) shall exist for companies.

1.2. Concession licenses

Legislation regulating procedures for the issuing of forest concession licenses, including use of legal methods to obtain concession license. Especially bribery, corruption and nepotism are well-known issues in connection with concession licenses. The intent of this indicator is to avoid risk related to

Dodatkowe narzędzia wspomagające proces oceny ryzyka:

- Załącznik 2 **DD-01** Wytycznych dotyczących należytej staranności przedstawia proces identyfikacji ryzyka.
- **DD-08** Szablon Listy Kontrolnej Identyfikacji Ryzyka stanowi szablon służący do przeprowadzenia identyfikacji ryzyka w danych łańcuchach dostaw.
- Rejestruj wnioski dotyczące ryzyka w **Formularzu Zarządzania Dostawcą DD-04** i stwórz przegląd ryzyka w obrębie wszystkich łańcuchów dostaw.
- **Narzędzie do Określania Łańcucha Dostaw DD-07** może być wykorzystane do szczegółowego rejestrowania łańcucha dostaw.
- Załącznik 3 **DD-01** Wytycznych dotyczących należytej staranności dostarcza wskazówek na temat wyszczególniania ryzyka.
- **Lista Kontrolna Oceny Systemu Certyfikacji DD-13** może być wykorzystana do rejestrowania wyników oceny systemu certyfikacji.

4. Ograniczenie ryzyka

4. Ograniczenie ryzyka



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China Risk Mitigation Guide

Timber



This tool has been developed by NEPCon with support from the LIFE programme of the European Union and UK aid from the UK government.



Customs Regulations

Risk	Applicable to	Indicator of legal compliance	Potential mitigation actions	How to verify legal compliance (verifier)
Mis-/ under reporting on customs declarations	All timber sources	Products shall be correctly classified (type, HS customs code, species, quantities, etc.).	Review and verify documents Check information on all import/ export documentation (including Customs Declaration Registration Approval Certificate and phytosanitary certificate (where applicable)) and verify that information corresponds to material received.	Find relevant key document examples in the China Document Guide - Customs Declaration Registration Approval Certificate - Phytosanitary certificate (where applicable)

4. Ograniczenie ryzyka



Example 14: Customs declaration registration approval certificate for customs declaration company

(Registration form of external trade proprietor)

Applicable to: Forest entities who export timber to other countries

Purpose and content of document: All entities that have import and export business should register at Ministry of Commerce of China to obtain the right to import and export. The registration form shows that the holder has the right to legally import and export. The contents of the registration certificate are: name of the entity (both English and Chinese names), address, organisation code, contact information, business registration code etc.

Holder of document: Forest entities exporting timber to other countries

Document issued by: Ministry of Commerce

Signature/Seal required by: Local branches of Ministry of Commerce

Key considerations when checking the document:

- ☐ Is the name the same as on the business registration certificate?
- ☐ Is the business registration code the same as that appearing on the business registration certificate?
- ☐ Is the information in the custom registration system:

Example of Customs declaration registration approval certificate for customs declaration company

Customs Declaration Registration Approval Certificate
对外贸易经营者备案登记表

备案登记表编号: 00841088 进出口企业代码: 1100100009512

经营者中文名称	Company name		
经营者英文名称	S		
组织机构代码	100009512	经营者类型 (由备案登记机关填写)	国有企业
住所			
经营场所(中文)			
经营场所(英文)			
联系电话	59518667	联系传真	59518636
邮政编码	100861	电子邮箱	zhul@csenc.com
工商登记注册日期	1999-9-22	Business registration code 工商登记注册号	

依法办理工商登记的企业还应填写以下内容

企业法定代表人姓名	周文明	有效证件号	450403194408280919
注册资金	贰仟零肆拾玖万元	(折美元)	

依法办理工商登记的外国(地区)企业或个体工商户(独资经营者)还应填写以下内容

企业法定代表人/个体工商户负责人姓名		有效证件号	
企业资产/个人财产		(折美元)	

备注
英文名称变更, 旧证号: 00621165

填表前请认真阅读背面的条款, 并由企业法定代表人或个体工商户负责人签字、盖章。

Seal of issuing authority

备案登记机关
2010年12月21日



**Strona
kraju**



**Ocena
ryzyka**



**Przewodnik
ograniczenia
ryzyka**



**Lista
Kontrola
Dokumentó
w**



**Lista
obowiązują
cych
przepisów**

Chiny, Honduras, Liberia

Teraz dostępne

Teraz dostępne

Teraz dostępne

Teraz dostępne

Teraz dostępne

Ghana i DRK

Teraz dostępne

Teraz dostępne

Teraz dostępne

Teraz dostępne

Inne 57 krajów

Teraz dostępne

Teraz dostępne

Dostępne wkrótce

Dostępne wkrótce

Wersje językowe

[illegible]

NEPCon

[illegible]

Inne przewodniki



<https://nepcon.org/library/>

The End

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